

EXECUTIVE

Tuesday, 6th December, 2016
6.30 pm





EXECUTIVE

BURNLEY TOWN HALL

Tuesday, 6th December, 2016 at 6.30 pm

This agenda gives notice of items to be considered in private as required by Regulations (4) and (5) of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Members are reminded that if they have detailed questions on individual reports, they are advised to contact the report authors in advance of the meeting.

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item or any matter falling within the remit of the committee.

Notice in writing of the subject matter must be given to the Head of Governance, Law & Regulation by 5.00pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall or the Contact Centre, Parker Lane, Burnley. Forms are also available on the Council's website www.burnley.gov.uk/meetings.

AGENDA

1) Apologies

To receive any apologies for absence

2) Minutes

To approve as a correct record the Minutes of the last meeting held on the 21st November 2016

1 - 4

3) Minutes of Individual Decisions

There aren't any Individual Executive Decisions made since the last meeting

4) Additional Items of Business

To consider whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered at the meeting as a matter of urgency

5) Declaration of Interest

In accordance with the Regulations, Members are required to declare any personal or personal and prejudicial interests they may have and the nature of those interests in respect of items on this agenda and/or indicate if S106 of the Local Government Finance Act 1992 applies to

them

6) Exclusion of the Public

To determine during which items, if any, the public are to be excluded from the meeting

7) Public Question Time

To consider questions, statements or petitions from Members of the Public

8) Community Buildings-Establishing Leases and Community Asset Transfer 5 - 22

To consider a draft Community Asset Transfer Policy for consultation and to approve further negotiations with existing community building users with a view to agreeing community asset transfers by way of long lease for continued community use

9) Revenue Budget Monitoring Cycle 2 23 - 32

To consider Revenue Budget Monitoring Cycle 2

10) Capital Budget Monitoring Cycle 2 33 - 44

To consider Capital Budget Monitoring Cycle 2

11) Fees and Charges 2017-18 45 - 84

To consider Fees and Charges for 2017-18

12) Health and Safety Intervention Plan 85 - 106

To consider a health and safety intervention plan

13) Food Law Enforcement Plan 107 - 128

To consider a food law enforcement plan

14) Exclusion of the Public

To consider exclusion of the public from the meeting before discussion takes place on the following items of business on the grounds that in view of the nature of the business to be transacted if the public were present there would be a disclosure to them of exempt information within the meaning of Part VA of the Local Government Act 1972

a) PRIVATE ITEMS

Details of any representations received by the Executive about why any of the following reports should be considered in public- None received

Statement in response to any representations-Not required

15) Workforce Planning 129 - 134

To consider a report on Workforce Planning

This item is private as it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)

MEMBERSHIP OF COMMITTEE

Councillor Mark Townsend (Chair)
Councillor John Harbour (Vice-Chair)
Councillor Beatrice Foster

Councillor Sue Graham
Councillor Wajid Khan
Councillor Lian Pate

PUBLISHED

Monday, 28 November 2016